



EMBASSY OF ITALY - NEW DELHI
REQUISITE DOCUMENTS FOR A TOURIST VISA

MANDATORY DOCUMENTS: Please show original documents at the time of submission of Application.	
1.	Application form fully completed and signed by applicant
2.	One recent passport-size Photograph (white background)
3.	Passport/Travel Document must: a) Have been issued within the previous 10 years, and its validity must not exceed 10 yrs. b) At least have a validity of 3 months after intended stay. c) Have at least 2 Blank Pages.
4.	Two set photocopy of Applicant's Passport.
5.	Personal Cover Letter
6.	Overseas medical insurance with minimum coverage of Euro 30,000- for emergency hospital and repatriation expenses. (Photocopy)
7.	Travel itinerary with travel dates, including a return flight reservation or ticket (Please mention if any other country/countries are to be covered during the entire Trip).
8.	Proof of social or professional status : <ul style="list-style-type: none">• Evidence of working/ business activity or evidence of source of income.• Leave authorization from the employer.• Salary slips
9.	Availability of adequate financial means of the applicant (as per attached table) a. Salary slips/certificates of the last three months and Form F16 b. Status of personal bank account for the last six months, in original letter from the bank, if not then the online print of bank statement should be stamped signed from the branch manager. ALTERNATIVELY Original and one photocopy of Bank Guarantee ("fidejussione bancaria") from sponsor in Italy (if any) covering the expenses for the duration of stay as per the foreign exchange value accompanied by personal bank statements. The original will be returned with the passport. Additional suggested documents, if available Income tax challans (last three years) and Form 16 Foreign exchange endorsement on the passport and receipt Credit card copy with statement of credit limit
10.	Proof of Accommodation: a) Confirmed hotel bookings OR b) Invitation letter from the sponsor in Italy ("Lettera di invito", see form). <i>Please Note:</i> The letter of invitation must be accompanied by photocopy of the pages of his/her picture ID containing relevant data, signature and validity of the document.
11.	For Minors: Application to be signed by both parents. If traveling with one of the parents a No Objection Affidavit from other parent must be provided. Accompanied by ID copy of the same.

NOTE: This Embassy reserves the right to ask for a Personal Interview or Additional Documents