

To,
The Visa Officer,
The Consulate General of Spain,
Mumbai.

Date: 21st Nov 2013

Sub: Application for Visa.

Dear Sir/Madam,

This is to inform you that I the undersigned Sabbineni Vasu, Director of VICTORY ENTERPRISES, would like to send our employee to your esteemed country for business purpose from **03rd to 07th Dec. 2013.**

For your kind information both have got invitation from below mentioned Company. :

VALVER AIR SPEED S.L.
POLIGONO INDUSTRIAL LA PASCALETA.
CAMINO VLEJO DE PICASENT, S/N APARTADO DE CORREOS 179, 46200, PAIPORTA
(VALENCIA) ESPANA.
TEL :- +34-963975816 / FAX :- +34-963975815
EMAIL :- valver@valver.com

Below are the details of the both employee:-

1) Name :- ABDUL IRFAN
2) Designation :- Purchase Manager
3) DOB :- 16-09-1988
4) Passport no. :- H5323471
5) DOJ :- 01-07-2011
6) Current Salary :- Rs. 31,700/- (As of Oct. 2013)

1) Name :- SYED KALEEM ALI
2) Designation :- Technician
3) DOB :- 02-06-1971
4) Passport no. :- L5559057
5) DOJ :- 02-07-2011
6) Current Salary :- Rs. 27,000/- (As of Oct. 2013)

We have attached the entire relevant document like Application form, Covering letter, Invitation letter, Ticket, medical policy, bank statements, company registration certificate, and personal income tax returns for your kind ref. during our stay in your country all the expenses would be taken care by our company.

So, I request to your good office to kindly grant them the necessary visa and oblige.

Thanking you!!!

Yours Faithfully.

Sabbineni Vasu
Director